

FREEHOLD – LEASE MLS® DATA INFORMATION FORM



MLS LISTING # _____

FOR BOARD USE ONLY FOR A NEW LISTING OR TO BE COMPLETED FOR A RE-RUN.

Mandatory Field
All Property Types

Optional Field
All Property Types

LOCATION

PIN # _____ MLS DISTRICT _____ MUNICIPALITY _____

STREET NUMBER _____ STREET NAME _____ ABBREVIATION _____ DIR _____ APT/UNIT # _____ POSTAL CODE _____

PROPERTY MANAGEMENT COMPANY (up to 60 characters)

FRONTING ON (check 1 code) LOT FRONT LOT DEPTH LOT SIZE CODE

East South North West
 Feet Metres Acres

LOT IRREGULARITIES _____ ACRES (check 1 code)

Less than .49 Acres .50 – 1.99 Acres 2 – 4.99 Acres 5 – 9.99 Acres
 10 – 24.99 Acres 25 – 49.99 Acres 50 – 99.99 Acres 100 + Acres

DIRECTION/MAIN CROSS STREETS _____ MAP # _____ MAP COL _____ MAP ROW _____

(NUMERIC) (ALPHA)

NOT MANDATORY FOR X AND Z

AMOUNTS/DATES/INCLUDED

LEASE PRICE _____ CONTRACT COMMENCEMENT M M / D D / Y Y Y Y EXPIRY DATE M M / D D / Y Y Y Y POSSESSION DATE _____ HOLDOVER DAYS _____

LANDLORD NAME _____

LEASE TERM (check 1 code) PAYMENT FREQUENCY (check 1 code) PAYMENT METHOD (check 1 code) RENTAL APPLICATION REQ.

1 Year Monthly Weekly Annually Cheque Direct Withdrawal Yes No
 2 Year Short Term Monthly Other Credit Card Other No
 3 Year + Weekly

DEPOSIT REQ. CREDIT CHECK EMPLOYMENT LETTER LEASE AGREEMENT REFERENCES REQ. BUY OPTION

Yes No Yes No Yes No Yes No Yes No Yes No

INCLUDED IN LEASE COST

ALL INCLUSIVE * CABLE TV INCLUDED CAC INCLUDED COM. ELEMENTS INCLUDED

Yes No Yes No Yes No Yes No

HYDRO INCLUDED HEAT INCLUDED WATER INCLUDED PARKING INCLUDED

Yes No Yes No Yes No Yes No

*IF ALL INCLUSIVE = YES then rest of fields Not Mandatory

EXTERIOR

<p>TYPE (check 1)</p> <p> <input type="checkbox"/> Attached/Row/Street <input type="checkbox"/> Townhouse <input type="checkbox"/> Business <input type="checkbox"/> Cottage <input type="checkbox"/> Detached <input type="checkbox"/> Duplex <input type="checkbox"/> Farm <input type="checkbox"/> Fourplex <input type="checkbox"/> Link </p>	<p> <input type="checkbox"/> Lower Level <input type="checkbox"/> Mobile/Trailer <input type="checkbox"/> Multiplex <input type="checkbox"/> Other <input type="checkbox"/> Room <input type="checkbox"/> Rural Residential <input type="checkbox"/> Semi-Detached <input type="checkbox"/> Shared Room <input type="checkbox"/> Store with Apt/Office <input type="checkbox"/> Triplex </p>	<p> <input type="checkbox"/> Upper Level <input type="checkbox"/> Vacant Land </p> <p>STYLE (check 1)</p> <p> <input type="checkbox"/> 1 1/2 Storey <input type="checkbox"/> 2 Storey <input type="checkbox"/> 2 1/2 Storey <input type="checkbox"/> 3 Storey <input type="checkbox"/> Apartment <input type="checkbox"/> Bachelor/Studio </p>	<p> <input type="checkbox"/> Backsplit 3 Level <input type="checkbox"/> Backsplit 4 Level <input type="checkbox"/> Backsplit 5 Level <input type="checkbox"/> Bungalow <input type="checkbox"/> Bungalow – Raised <input type="checkbox"/> Loft <input type="checkbox"/> Other <input type="checkbox"/> Sidesplit 3 Level <input type="checkbox"/> Sidesplit 4 Level <input type="checkbox"/> Sidesplit 5 Level </p>	<p>EXTERIOR (check up to 2)</p> <p> <input type="checkbox"/> Aluminum Siding <input type="checkbox"/> Board & Batten <input type="checkbox"/> Brick <input type="checkbox"/> Brick Front <input type="checkbox"/> Concrete </p>
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EXTERIOR (continued)

EXTERIOR (check up to 2)

Insulbrick
 Log
 Metal/Steel Siding
 Other
 Shingle
 Stone
 Stucco (Plaster)
 Vinyl Siding
 Wood

GARAGE TYPE (check 1)

Attached
 Built-In
 Carport
 Detached
 None
 Other

GARAGE SPACES _____

DRIVE (check 1)

Available
 Circular
 Front Yard (Legal)
 Lane
 Mutual
 None
 Other
 Private
 Private Double
 Right-of-Way

PARKING SPACES _____

PRKG COST/MONTH _____

POOL (check 1)

Above Ground
 Indoor
 Inground
 None

WATER (check 1)

Both
 Municipal
 None
 Other
 Well

SEWERS (check 1)

Holding Tank
 None
 Other
 Septic
 Sewer

PRIVATE ENTRANCE

Yes No

LAUNDRY ACCESS (check 1)

Coin Operated
 Ensuite
 In Area
 None
 Set Usage
 Shared

SPECIAL DESIGNATION (check 1)

CRCD-Certificate Granted
 Expropriation
 Heritage
 Landlease
 Other
 Unknown

APPROXIMATE AGE (check 1)

New
 0 - 5 Years
 6 - 15 Years
 16 - 30 Years
 31 - 50 Years
 51 - 99 Years
 100 + Years

APPROX SQUARE FOOTAGE (check 1)

Less than 700
 700 - 1100
 1100 - 1500
 1500 - 2000
 2000 - 2500
 2500 - 3000
 3000 - 3500
 3500 - 5000
 5000 +

PROPERTY FEATURES (check up to 2)

Bush
 Clear View
 Cul de Sac/Dead End
 Equestrian
 Island
 Lake Access
 Lake Backlot
 Lake/Pond
 Level
 Part Cleared
 Ravine
 River/Stream
 Rolling
 Sloping
 Terraced
 Tiled
 Treed
 Waterfront

AREA INFLUENCES (check up to 2)

Golf
 Greenbelt/Conservation
 Lake/Pond/River
 Park
 Public Transit
 Rec./Commun.Centre
 Skiing
 Wooded

OTHER STRUCTURES (check up to 2)

Auxiliary Residences
 Barn
 Box Stall
 Drive Shed
 Garden Shed
 Greenhouse
 Indoor Arena
 Kennel
 Paddocks
 Workshop

WATER SUPPLY TYPES (check 1)

Bored Well
 Cistern
 Community Well
 Drilled Well
 Dug Well
 Lake/River
 Shared Well

FARM/AGRICULTURE (check 1)

Dairy
 Fish
 Hobby
 Horse
 Horticulture
 Land & Buildings

Livestock
 Mixed Use Farm
 Other
 Poultry
 Produce
 Tree

UTILITIES - MANDATORY: FARM, RURAL, RURAL RESIDENTIAL, VACANT LAND, PROPERTY TYPES
 OPTIONAL: FOR ALL OTHERS

CABLE T.V. (check 1)

Yes No
 Available

HYDRO (check 1)

Yes No
 Available

SEWERS (check 1)

Yes No
 Available

GAS (Natural) (check 1)

Yes No
 Available

MUNICIPAL WATER (check 1)

Yes No
 Available

TELEPHONE (check 1)

Yes No
 Available

INTERIOR

ROOMS _____

BEDROOMS _____

KITCHENS _____

WASHROOMS _____

X _____ X 2

X 3 X 4

FAMILY ROOM above grade

Yes No

BASEMENT (check up to 2)

Apartment
 Crawl Space
 Finished
 Finished with Walk-Out
 Full
 Half
 None
 Other
 Partial Basement
 Partially Finished
 Separate Entrance
 Unfinished
 Walk-Out

FIREPLACE/STOVE (Operational)

Yes No

HEAT SOURCE (check 1)

Electric
 Gas
 Ground Source
 Oil
 Other
 Propane
 Solar
 Wood

HEAT TYPE (check 1)

Baseboard
 Forced Air
 Heat Pump
 Other
 Radiant
 Water

CENTRAL AIR

Yes No

UFFI (check 1)

No
 Partially Removed
 Removed
 Yes

FURNISHED (check 1)

Yes No Partial

ROOMS/DETAILS

LEVEL	ROOM	LENGTH metres	WIDTH metres	DESCRIPTION (up to 3 per room as per table)
Rm 1	_____	_____	_____	_____
Rm 2	_____	_____	_____	_____
Rm 3	_____	_____	_____	_____
Rm 4	_____	_____	_____	_____
Rm 5	_____	_____	_____	_____
Rm 6	_____	_____	_____	_____
Rm 7	_____	_____	_____	_____
Rm 8	_____	_____	_____	_____
Rm 9	_____	_____	_____	_____



COMMENTS

REMARKS FOR CLIENTS (use up to 275 characters)

- 1. Appear in the Brokerage Full, Client Full and Flyer Reports in Toronto MLS.
- 2. Are published on the Internet.
- 3. Are NOT published in the Dailies or Books.

EXTRAS (use up to 240 characters)

- 1. Appear in the Brokerage Full and Client Full Reports in Toronto MLS.
- 2. Are published on the Internet.
- 3. Are published in the Dailies and the Books.

REMARKS FOR BROKERAGES (use up to 200 characters)

- 1. Appear in the Brokerage Full Report in Toronto MLS and not on the Client Reports.
- 2. Are not published on the Internet.
- 3. Are published in the Dailies and the Books.

OTHER

LISTING BROKERAGE

BROKER 1/SALESPERSON 1

BROKER 2/SALESPERSON 2

COMMISSION TO CO-OPERATING BROKERAGE

OFFICE PHONE

L.B. FAX NO.

BROKER 1/SALESPERSON 1 PHONE

BROKER 2/SALESPERSON 2 PHONE

OPEN HOUSE DATE

M / M / D / D / Y / Y / Y / Y

SPIS

PERMISSION TO ADVERTISE

CONTACT AFTER EXPIRED

DISTRIBUTE TO INTERNET

DISPLAY ADDRESS ON INTERNET

- Yes No Yes (B) No (A) Yes No Yes No Yes No Yes No

FROM

TO

HR : MIN HR : MIN

OPEN HOUSE NOTES

APPOINTMENTS

OCCUPANCY

(check 1)

- Owner/Tenant Owner Partial Tenant Vacant

VIRTUAL TOUR URL (100 characters)

PHOTO OPTIONS

- Use photo from photo library Upload your own photo Mail in photo Photographer take new photo No photo for this listing

ADDITIONAL PHOTOS

- Yes No

PHOTOGRAPHER DIRECTION (37 characters)

NEWS AD

- Yes No

LANDLORD HEREBY ACKNOWLEDGES HAVING RECEIVED A COPY OF PART 2 OF 2 OF THE LISTING AGREEMENT.

SIGNATURE _____

DATE _____

SIGNATURE _____

DATE _____



ROOMS/DETAILS/DESCRIPTIONS – ALL RESIDENTIAL PROPERTY TYPES (Searchable)

LEVELS

Basement
Flat (use with apartments)
2nd
3rd
Ground
In Between (1/2 level)
Lower level
(use with splits)
Main (use with splits)
Sub-basement
(use with splits)
Upper level
(use with splits)

ROOMS

Bedroom
2nd Bedroom
3rd Bedroom
4th Bedroom
5th Bedroom
Breakfast
Den
Dining
Exercise
Family
Foyer
Furnace
Games
Great Room
Kitchen
Laundry
Library
Living
Locker
Loft
Master Bedroom
Nursery
Office
Other
Pantry
Playroom
Recreation Room
Sitting
Solarium
Study
Sun Room
Tandem Room
Utility
Workshop

BARS

Dry Bar
Wet Bar

BATHS

2 piece
2 piece ensuite
3 piece
3 piece ensuite
4 piece
4 piece ensuite
5 piece
5 piece ensuite
6 piece
6 piece ensuite
7 piece
7 piece ensuite
Ensuite
Semi-ensuite (walk-thru)
Separate Shower
Step-Up
Sunken

BUILT-INS

Appliances
Bar
Bookcase
Closet
Counter-top Stove
Desk
Dishwasher

Fish Tank
Fridge
Microwave
Oven
Range
Shelves
Stove
Vanity

CEILINGS

Acoustic
Beamed
Cathedral
Coffered
Dropped
Illuminated
Mirrored
Moulded
Plaster
Skylight
Stucco
Tiled
Vaulted

CLOSETS

Built-in
Cedar
Closet
Closet Organizer
Double
His & Hers
Large
Linen
Mirrored
Walk-in
Wall-to-Wall

DOORS

Colonial
Double
Dutch
Folding
French
Louvered
Pocket
Saloon
Side
Sliding Doors
Swing

FIREPLACE/STOVE

Acorn Stove
Brick
Closed
Electric
Fireplace
Floor to Ceiling
Franklin Stove
Gas
Imitation
Insert
Marble
Roughed-in
Stone
Wall-to-Wall
Wood Stove
Zero Clearance

FLOORING

Broadloom
Ceramic
Concrete
Cushion
Dirt
Granite
Hardwood
Laminate
Limestone Flooring
Linoleum
Marble
Parquet
Pegged

Raised
Slate Flooring
Tile
Wood

KITCHENS

Breakfast Area
Breakfast Bar
Centre Island
Ceramic Backsplash
Country
Eat-In
Family Size
Galley
Greenhouse
Hollywood
Modern
Pantry
Renovated
Up-dated

LIGHTING

Fluorescent
Halogen
Hidden
Indirect
Pot
Recessed
Track
Wall Sconce

OVERLOOKS

Dining room
Family room
Garden
Golf Course
Greenbelt
Living room
Park
Patio
Pool
Ravine
Water

ROOM COMBINED WITH

Bedroom
Den
Dining Room
Family Room
Games Room
Kitchen
Laundry
Library
Living Room
Master Bedroom
Nursery
Office
Playroom
Recreation Room
Sitting Room
Solarium
Sun Room
Workshop

ROOM STYLES

Circular
Formal
Irregular
L-shaped
Open Concept
Raised
Separate
Sunken

SINKS

Bar
Ceramic
Double
Enamel
Marble
Moulded
Pedestal

Porcelain
Stainless Steel

STAIRS

Circular
Circular Oak
Curved
Double
Floating
Metal Railing
Oak Banister
Open
Scarlet O'Hara
Spiral
Staircase
Suspended

VIEWS

North
North East
North West
North South
East
East West
South
South East
South West
West

WALK-OUTS

Walk-Out
to Balcony
to Deck
to Garage
to Greenbelt
to Patio
to Pool
to Porch
to Ravine
to Roof
to Sundeck
to Water
to Yard

WINDOWS

Above Grade
Bay
Bow
Casement
Glass Block
Greenhouse
Leaded Glass
Picture
Stained Glass
Window

MISCELLANEOUS

Access to Garage
Breezeway
Cantina
Ceiling Fan
Chair Rail
Crown Moulding
Enclosed
Finished
Hot Tub
Intercom
Juliette Balcony
Mirrored Walls
Natural Finish
Panelled
Partly Finished
Pass Through
Plate Rail
Sauna
Sump Pump
Unfinished
Wainscotting
Walk-thru
Walk-up
Wine/Cold Cellar
Wood Trim